

# Risk Assessment



<b>Date:</b>	11/09/2021
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<b>Assessors Name:</b>		<b>Review Date:</b>	
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<b>Description of assessment</b>	RISK ASSESSMENT FOR ALL ACTIVITIES CARRIED OUT BY OXFORD UNIVERSITY CANOE AND KAYAK CLUB
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What activity does this apply to?	What are the hazards?	What are possible consequences of the hazards?	What are you doing to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
ALL ACTIVITIES	MEDICAL CONDITION	Participants may end up in a situation where a pre-existing medical condition affects their safety	All members are asked to declare if they have any medical condition that may affect their ability to go kayaking in the membership form. The data is stored with the committee.			
	WATER	Drowning	All participants in club activities must wear buoyancy aids, these are made available by the club.  All participants must be capable of swimming at least 50m comfortably.			
	WEATHER	Exposure, sunburn, hypothermia...	If the group leader deems a participant is not properly equipped for the weather conditions, they may ban them from the activity.			

			If the weather conditions are not suitable for paddling, the whole session may be cancelled.			
	EQUIPMENT HANDLING	Back injuries, muscle strain or accidental injuries.	Ensure that all group members are familiar with good boat lifting practice. If carrying for long distances, advise participants to carry boats in pairs.			
	EQUIPMENT FAILURE	Minor/major injuries	Club Committee to ensure necessary equipment checks and servicing has been completed and documented.  Ensure all equipment is fit for white water, and if not, it is clearly marked as such.  Buoyancy aids to be tested biannually			
	ACCIDENTAL INJURIES	Cuts or other first aid injuries	There shall always be at least one first aid kit available.  Appropriate protective clothing must be worn.			
	CAPSIZING WITHOUT A DECK	Swallowing water, distress...	Instruction must be given prior to an individual getting on the water for the first time of how to safely exit a boat.			
	CAPSIZING WITH A DECK	Swallowing water, distress, equipment damage or drowning	A deck test must be performed to the satisfaction of the Equipment and Safety Officer.  Leaders must be aware of the procedure of how to remove a deck from their own boat/the water.			
	COVID-19	Contracting Covid	The club committee will stay up to date with current COVID government and university guidelines and ensure that they are being followed whenever possible.			

			Gel sanitisers will be made available at all sessions. Social distancing will be encouraged at all sessions.			
FLAT WATER	OTHER WATER USERS	Minor/major injuries	Keep a look-out for other water users. Warn all group members to respect all other water users. Stay away from other moving boats, especially rowers or motorized crafts.			
	LOCKS AND WEIRS	Capsizing	Portage around locks and weirs when necessary.			
	WILDLIFE	Minor injuries, capsizing...	Participants should be warned to not interfere with the wildlife. In particular, special care should be given to swans.			
POLO	IMPACT INJURIES	Minor/major injuries, capsizing...	Ensure all players are aware of the rules and avoid dangerous play. Ensure members wear helmets with full face guards, and buoyancy aids, all appropriately fitted.			
	EQUIPMENT RELATED INJURIES	Minor injuries	Ensure all boats are padded and conform to polo rules. All paddles should be of the required blade thickness. This will be negligible at tournaments as equipment is checked prior to competing.			

MARATHON			Marathon training is done using equipment provided by Falcon Canoe Club. When using their equipment and facilities, club members are expected to additionally follow Falcon's own risk assessment (available at: <a href="https://falconboatclub.org.uk/members/forms">https://falconboatclub.org.uk/members/forms</a> ).			
	LONG DISTANCE	Getting lost, exhaustion...	Marathon training only undertaken by people with suitable experience or under suitable guidance from Marathon Rep.			
POOL			Pool sessions will be carried out at the Iffley Road Swimming Pool. Participants in club pool activities will be expected to follow the pool rules at all times.  For all club sessions, where the pool alarm is activated, the lifeguard will blow the whistle 3 times and all swimmers are to leave the Pool. Ensure appropriate supervision at all times.  The lifeguard should be alerted about any medical condition which the swimmer may suffer from e.g. epilepsy.			
	SWIMMING RELATED HAZARDS	Minor/major injuries, drowning...	OUCKC must not enter the Swimming Pool without a Lifeguard present. If no lifeguard is present the club must report the matter to the Sports Manager on duty.			
	FIRE	Mild/severe burns	If the Fire Alarm sounds all members of the club are to leave the pool as directed by the Lifeguard.			

	HYDRAULIC FLOOR	Minor/major injuries, concussion...	For all rolling sessions the pool floor will be raised to 1m. No club members should dive into the pool at any time. When the hydraulic floor is being raised or lowered no members of the club are allowed in the water.			
WHITE-WATER	MOVING WATER	Minor/major injuries, foot entrapment, drowning.	Before any white-water session, ensure all participants are aware of the dangers of foot entrapment, of how to swim in moving water and of the river signals which are going to be used.			
	RAPIDS	Minor/major injuries.	Ensure that all members of the group are aware of the effect of the river hazards and the counter action they may have to take.  When conditions require it, scout rapids before attempting to paddle them, position bank support if necessary.  Ensure all equipment is to white water specification and all kayaks are fitted with air bags.			
	RESCUE EQUIPMENT MISSUSE	Minor/major injuries	When leaders intend to use rescue equipment (e.g. throw lines), all participants must be made aware of the proper handling of such equipment.			
	LACK OF EXPERIENCED LEADERS	Major injuries, equipment damage, death.	Only take people on a white-water river if you are confident that you have the experience necessary to keep them safe. The President and/or Equipment and Safety Officer may ban a white-water trip from happening if they consider the group inexperienced enough for it.			

TRIPS	ACCIDENTS	Minor/major injuries, death.	<p>Seat belts should be worn</p> <p>The Highway code must be followed</p> <p>Drivers must not drive (or must stop driving) when they are tired.</p> <p>Drivers must have a full valid driving licence</p>			
	BOAT TRANSPORT	Equipment damage, traffic accident.	<p>Boats must be securely tied on to a roof rack or stored in the back of a van</p> <p>Care should be taken when loading boats onto vehicles.</p> <p>Ensure the vehicle is not overloaded.</p>			

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